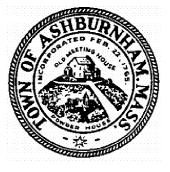
Board of Selectmen Extension 109 Town Administrator Extension 109 Town Accountant Extension 120 Town Clerk Extension 114 Tax Collector Extension 113 Treasurer Extension 112 or 110 **Board of Assessors** Extension 111 Land Use Office Extension 117 **Planning Board** Extension 121 **Conservation Commission** Extension 115



TOWN OF ASHBURNHAM

Town Hall, 32 Main Street Ashburnham, Massachusetts 01430

OFFICE OF THE TOWN ADMINISTRATOR

Animal Control
Board of Health
Building Commission
Conservation Commission
Council on Aging
Cultural Council
Electrical Inspector
Gas & Plumbing Inspector
Historical Commission
Municipal Planning
Parks & Recreation
Planning Board
Zoning Board of Appeals

PHONE: (978)-827-4100 **FAX:** (978) 827-4105

TOWN ADMINISTRATOR'S REPORT October 15, 2012

Town Administrator's reports are available on line at http://www.ashburnham-ma.gov

TOWN COMMITTEES

Currently there are still (2) openings on the Conservation Commission, (1) on the Capital Planning Committee, (1) Advisory Board, and (1) on the Board of Assessors. These are listed on the Town's website under Volunteer Opportunities.

WATER

The Gardner Hill Tank area will be cleaned up by next week.

Paving of Hastings Road will be done next week; dependant on weather.

Water system flow model for use in simulating different design scenarios is still on schedule for October 26th.

High Street tank will be drained starting next week, and demolition of tank is scheduled within the next two weeks.

Commission has generated a list of projects for the expenditure of the final grant monies:

- 1. Install variable speed drive on pumps at treatment plant
- 2. Install pressure transmitter on discharge line to treatment plant
- 3. Change tank level communications to a digital transmission
- 4. Install security measures (cameras, lights, etc.)
- 5. Add mixing system to Gardner Hill tank
- 6. Install portion of a water main on Cushing Street.

COA

The Council on Aging held their Health Fair on Tuesday October 9th from 10:00 a.m. to 12:00 p.m. They had 16 healthcare vendors in addition to Nashoba Valley Board of Health personnel who dispensed 90 flu shots. There were 50 people who stayed and attended the Health Fair. Lunch was provided by Wachusett Manor. The vendors consisted of various assisted living facilities, the

Ashburnham Pharmacy, Montachusett Home Care, Summit Elder Care, eye-screening with D'Ambrosio Eye, hearing tests with Mass Audiology, Dr. Smith Massage Therapy, among others. Door prizes were raffled off which were provided by the vendors.

ACCOUNTANT

We received notification of certified Free Cash from the DOR of \$278,329. This was Tammy's first time and she did a great job.

DPW

Road paving of South Main Street was completed Thursday Oct 11th. Work on sidewalks, driveways, street entrances will continue this week.

The plans for the Williams Road property have been delivered to Town Counsel and she will begin the eminent domain process for taking of the property.

DAMS

Town was notified by the state about the need to develop a plan for evaluation and repair of our dams. I have met with Tighe & Bond to get an understanding of the scope, timing, and cost associated with this type of project. I have also reached out to the USDA to see if funding is available. This is in the preliminary phase and more work will be required.

PLANNING BOARD

Christina Sargent (Historical Commission) and I attended the Planning Board's meeting to discuss the Village Center District and modifications to include roof slopes, exterior siding, and windows design. We discussed adding into the bylaws, a clearer definition to the design criteria which would eliminate ambiguity within the guidelines. Our focus at the meeting was to work within the "Center Village District Site Plan review Principles. The Historical Commission will submit to me their criteria in areas of roof pitch, windows, and siding, which will then after a public hearing be incorporated into the bylaw.

VMS FLAG

John Fields is putting together a proposed arrangement for the flag to include initial and replacement purchases, solar systems, and who will be assigned the task of ensuring flag is flown in an appropriate manner.

ANIMAL CONTROL

Animal control will only be with Westminster and Ashburnham and I am awaiting comments on the RFP from Westminster.

CABLE ADVISORY COMMITTEE

Although it is a few years away we need to start preparing to put together a Cable Advisory Committee. This will prove to be extremely important with all the technology advancements and consumer needs, to ensure we get the best out of our cable supplier.

FIRE DEPARTMENT

Volunteers Valorie Daigle and Kevin Martin are retiring from the Fire Department and both have served on the department for twenty years. There will be a retirement party on November 14, 2012 at 6:30 pm at the fire station. Please stop by and say thanks.

HEALTH INSURANCE

The Ashburnham-Westminster Health Group went out to bid for health care services. Blue Cross Blue Shield, Tufts, Harvard Pilgrim, and Fallon Community responded. Fallon was the low bidder with an overall 4.67% reduction or a \$241,999 savings. Two employee informational meetings were held on the 15th at 2:30 & 3:30pm and one will be held on Thursday 18th at 2:30pm. This will be for the members from Westminster, Ashburnham, and the Regional School District. More information will follow once meetings have been held.